



UNITED STATES MARINE CORPS
6TH MARINE CORPS DISTRICT
MCRD PO BOX 19201
PARRIS ISLAND SC 29905-9201

DistO 1720.1
S-4
6 Dec 2012

DISTRICT ORDER 1720.1

From: Commanding Officer, 6th Marine Corps District
To: Distribution List

Subj: COMMAND SUICIDE PREVENTION IMPLEMENTATION PLAN

Ref: (a) MCO 1720.2
(b) MARADMIN 524/12
(c) MARADMIN 580/12

Encl: (1) Command Suicide Prevention Program Committee

1. Situation. This command requires an implementation plan for the Sixth Marine Corps District Headquarters and its subordinate Recruiting Stations (RS) and Prior Service Recruiting (PSR) with regards to the execution of the Marine Corps Suicide Prevention Program (MCSPP), per the references.

2. Mission. Effective immediately, personnel assigned to 6MCD will follow command guidance to ensure appropriate action is taken when a suicide related risk or actual suicide has been identified.

3. Execution. Per reference (a) there are six components of a successful suicide prevention program implementation plan; the Internal Suicide-related Event Notification Procedures, Measures to Facilitate Crisis Management and Reporting Requirements, Methods to Restrict Access of at-risk personnel to means that can be used to inflict harm to themselves or others, Suicide Prevention Resources and Contacts, Training Requirements, and Protection of Confidentiality and Protection of Personally Identifiable Information. Every component needs to be addressed individually and tracked aggressively in accordance with the references. Sixth Marine Corps District Headquarters and its subordinate units shall implement the following procedures when identifying any suicide related risk or actual suicide.

a. Internal Suicide-Related Event Notification Procedures. Once a suicide risk or actual suicide has been identified the following notifications must be implemented:

(1) Any personnel that identifies a suicide risk, a suicide, or feels they may be at risk themselves must immediately report the situation to the Suicide Prevention Program Officer. This can be achieved by direct access to the Suicide Prevention Program Officer via phone con at 843-228-3299 or email luis.diaz@marines.usmc.mil as well as reporting through the chain of command. It is imperative that confidentiality is maintained by any personnel reporting or assisting with prevention of a suicide or suicide risk. All personnel are encouraged to report any incident and will be rewarded for preventing the loss of a fellow Pacesetter.

(2) Any RS, PSR, or HQ section that receives a suicide related report must immediately inform the Suicide Prevention Program Officer of the potential suicide risk or actual suicide that was reported.

(3) The Suicide Prevention Program Officer (SPPO) will coordinate with the command suicide prevention program committee (Enclosure 1). At a minimum, coordination will be conducted with the District Medical Readiness Officer (MRO), the Family Readiness Officer (FRO), the Adjutant, and the District Chaplain. Semper Fit coordinators, Substance and Alcohol Clinical Counselors, Naval Mental Health Facilities, and other Marine Corps Community Service professionals will be optional tools that can be utilized by the SPPO.

(4) The MRO is responsible for collecting all case information pertaining to the potential suicide risk or actual suicide from both civilian and military medical professionals. The information will be held in a case file that will remain confidential and will be released to only the Commanding Officer or the command suicide prevention program committee.

(5) The FRO is responsible for representing the immediate family that has been affected by the suicide incident. At a minimum, the immediate family will be contacted in order to determine whether any assistance is required. The focus should be on having open communication with the family about issues during and leading up to the incident. This will enable the Commanding Officer to make sound decisions in order to protect the family and meet any of their emotional and physical needs as a result of being directly involved with the suicide incident.

(6) The Adjutant is responsible for the processing of the Personnel Casualty Report (PCR) and ensuring that the Department of Defense Suicide Report (DODSER) is completed and submitted in a timely manner if required. When applicable, the Adjutant will

facilitate appointment of a Casualty Assistance Calls Officer (CACO) by direction of the Commanding Officer. The CACO will assist the immediate family members in getting support and access to appropriate survivor benefits and any other decedent affairs.

(7) The Administrative Chiefs are responsible for submitting all required reports to HQ and maintaining a case file for each patient. They will be the point of contact for the Command Suicide Prevention Program Committee.

b. Measures to Facilitate Crisis Management and Reporting Requirements. There are different courses of action for a suicide risk than there are for an actual suicide.

(1) In the case of a suicide risk, the patient shall be transported to the nearest emergency room for immediate diagnosis within 24 hours from the incident. Once receiving diagnosis, the immediate administrative section is required to submit a PCR to the Adjutant within 24 hours if recommended by the immediate officer in charge. Recommendation from the MRO should always be considered when deciding whether or not to submit a PCR.

(2) In the case of an actual suicide, the immediate administrative section will submit a PCR to the Adjutant as soon as possible. The Commanding Officer must be notified immediately as this is considered a Commander's Critical Information Requirement (CCIR).

c. Methods to Restrict Access of at-risk personnel to means that can be used to inflict harm to themselves or others. The decision to remove weapons, drugs, or any other means that can be used to harm the person at risk must be directed by the officer chain of command. Alternatively, the patient themselves can be removed from the threat if necessary and this action is authorized for any 6MCD personnel.

d. Suicide Prevention Resources and Contacts. Available resources include the DSTRESS hotline (1-877-476-7734), MCCS MCAS Beaufort Clinical Counseling Center located in the MCAS Beaufort IPAC building (843-228-6126), the MCRD Parris Island Branch Medical Clinic (843-228-4237), the Beaufort Naval Hospital Emergency Room (843-228-5400), Military Onesource 24 Hour Hotline (1-800-342-9647), National Suicide Prevention Lifeline (1-800-273-TALK), and the 6th MCD Chaplain, LT Shaw (843-228-4414) or email: jason.shaw@marines.usmc.mil. For more

information on suicide prevention, contact the MCRD/ERR Force Preservation Office at 843-228-2704 or the MCCA Suicide Prevention:

<http://www.usmcmcca.org/suicide/index.cfm?sid=ml&smid=1>.

e. Training Requirements. Every Marine will be trained annually in order to develop the intuitiveness that will enable them to recognize the warning signs of a suicide risk and then know how to react to those signs by getting a fellow Pacesetter the help they require. The Never Leave a Marine Behind (NLMB) training series has been developed for this purpose. NLMB Annual Suicide Prevention Training will be facilitated with the following guidelines in mind:

(1) The NCO and Junior Marine NLMB courses will be delivered by a trained Marine Corps Sergeant Instructor.

(2) The SNCO and Officer NLMB courses will be facilitated by a member of the peer group for which the course is intended. It is recommended that a senior SNCO or Officer lead these courses. There is no requirement for a NLMB trained instructor to facilitate these courses.

(3) There will be no more than 30 trainees during a single NLMB training session.

(4) 6MCD HQ will maintain a minimum of two NLMB Sergeant Instructors for the purpose of facilitating the NCO and Junior Marine NLMB courses. All subordinate units will maintain a minimum of one NLMB Sergeant Instructor. All course materials are available on the internet at: https://www.manpower.usmc.mil/portal/page/portal/M_RA_HOME/MF/G_Behavioral%20Health/B_Suicide%20Prevention/Training. All NLMB instructors will adhere to the instructor guides for each respective course. Continued improvement and update of course material requires instructors to routinely visit the website in order to ensure the most up to date materials are being utilized. Commanders are responsible for reporting completion of this training in the Marine Corps Total Force System (MCTFS). Each subordinate unit as well as the Headquarters element is responsible for documenting completion of this annual training requirement via the Marine Online Training Module. The MCTFS codes are outlined below:

(a) PW - Junior Marine Suicide Prevention Course

(b) PS - NCO Suicide Prevention Course

(c) PT - Suicide Prevention Train the Trainer Course
(Instructor)

(d) PS / PT - NLMB Master Trainer; PS and PT codes displaying the same training dates establishes that a Marine has been appointed as a Master Trainer.

(e) PU - SNCO Suicide Prevention Course

(f) PV - Officer Suicide Prevention Course

f. Protection of Confidentiality and Protection of Personally Identifiable Information. It cannot be overly stressed that the privacy of personal information must remain secure at all times unless authorized by the Commanding Officer for release or disclosure.

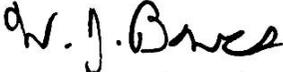
4. Administration and Logistics

a. Questions concerning this implementation plan should be addressed to the 6MCD Suicide Prevention Program Officer at 843-228-3299 or the 6MCD Medical Readiness Officer at 843-228-2117.

5. Command and Signal

a. Signal. This implementation plan is effective as of the date signed. It will remain in effect until revised or cancelled.

b. Command. This policy applies to all active duty, reserve, and civilian Marines and Sailors assigned to 6MCD.


W. J. BOWERS



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MCRD PO BOX 19201
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IN REPLY REFER TO:

1720

SUP

7 Feb 13

From: Commanding Officer
To: All Hands

Subj: COMMAND SUICIDE PREVENTION PROGRAM COMMITTEE

1. The following personnel are hereby designated as the command suicide prevention program committee:

<u>Rank</u>	<u>Name</u>	<u>Billet</u>
CIV	J. A. Blackmon	Medical Readiness Officer
CIV	A. C. Sproul	Family Readiness Officer
Lt	J. J. Shaw	District Chaplain
Capt	J. D. Laux	Adjutant

2. The committee is authorized to act on behalf of the Commanding Officer in the event that a suicide incident occurs. This committee is also charged with ensuring the protection of personal privacy for any personnel involved in the incident.

3. The point of contact is the Suicide Prevention Program Officer at 843-228-3299 or luis.diaz@marines.usmc.mil.

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ENCLOSURE (1)